

## CECI Executive Board Meeting

Post Hurricane Ian

Oct 11,2022 5pm-6:15pm

Zoom and FaceTime meeting

Attendees:

Maari Simcox

Matt Guadreau

Chelsea Sweiss

Kerra Cook

Absentee: Andrea Murphy

### ORDERS OF BUSINESS

#### New Business

#### 1. Post Hurricane Ian plan of action

Insurance:

A. Kerra to provide insurance policies ( if available) for review to executive board with Matt and Kerra taking the lead.

B. Matt will contact Heidrick and follow up with claim filed for wind and flood.

C. Kerra and Matt will apply for SBA Loans and FEMA.

## Cleanup:

D. Matt will get CECI key from Kerra to take pictures and videos of CECI on Oct 13th for insurance purposes.

E. Follow up with Benchmark about clean up, repairs, rebuild etc.

F. If Benchmark cannot help with cleanup, we need to find volunteers immediately after pictures/videos taken.

## Financial:

G. Chelsea will set up GoFund Me for CECI ( general fund to support CECI while it's inoperable) and send account link to Kerra to connect the bank account.

H. \$33,000 grant comes in 3 installments one of which has been distributed. The second has been deposited. The third has not been received. Kerra to provide grant document for review. Need to confirm if bonuses for teachers can be distributed if they are on unemployment.

I. 30,000 scholarship for families status. Kerra has reached out to Lisa at The Sanctuary to ask if we can use that money towards scholarship families.

J. Plan for Kerra and her role at CECI if she files for unemployment. Can we afford to keep her on as Director with health insurance?

K. Kerra had stopped all monthly tuition payments. She is working on refunding families that have paid the annual tuition in full.

L. Comcast paused for 6 months and all other miscellaneous subscriptions canceled.

Next Steps:

M. VPK and school readiness contracts have been terminated. Reapply when we are ready to reopen.

N. DCF must assess the facility prior to reopening.

O. Kerra to send an email regarding where families can find alternative childcare facilities in the area.

P. Giving Tuesday- Kerra has meeting next week.

CLOSING:

No immediate plan for next meeting.